



*Your Wedding  
at Immanuel*

*Beloved, let us love one another,  
because love is from God ...*

*1 John 4:7*

IMMANUEL

205 Pine Street – P.O. Box 185

Pepin, WI 54759

Telephone: 715-442-3213

[www.immanuelpepin.org](http://www.immanuelpepin.org)

Office E-mail: [office@immanuelpepin.org](mailto:office@immanuelpepin.org)

Pastor E-mail: [pastor@immanuelpepin.org](mailto:pastor@immanuelpepin.org)

**Revised 2017**

## Blessings

We ask God's blessing on both of you as you prepare to make promises to one another as husband and wife. We hope that your wedding day will be filled with much joy and happiness.

**Please read it carefully.** We hope you find answers to questions that you might have concerning the arrangements for your wedding at our church. In this brochure. The pastor and the office administrator will also be available for conversation and consultation. Please call if we can be of assistance.

## Worshipping Together

Our church is affiliated with the Evangelical Lutheran Church in America (ELCA). Two orders of service for marriage are included in this folder. We encourage you to take a few moments to read through these services together. In our tradition, the marriage service is an act of worship. You will notice that your guests also have a part in the service. They are participants in the fact that they may renew their vows, give thanks for their marriage, and give thanks to God for God's goodness to all.

## Setting a Date with the Church

**The first step in preparing for your wedding is to contact the pastor to set a wedding date. We want to assure that there are no conflicts with the church calendar.** Please don't book the reception place, band, etc., and assume the pastor or church will be available. We will also set a time and date for the rehearsal.

**To reserve your wedding date, please send a check for \$175.00.** This is non-refundable and will cover the wedding coordinator and custodial charges for use of the sanctuary. Other fees may be requested also; please see the fee schedule.

## **Premarital Counseling**

After you have returned the marriage registry form (which is included in this packet) to the office administrator, please schedule a meeting with the pastor for pre-marital counseling and to plan the worship service. Couples married from our church must take the time for premarital counseling. Plan on three meetings with the pastor and allow 1 ½ hours for each meeting. The cost for the Prepare Inventory is **\$35 and can be completed online.**

**Please plan to meet with the Pastor at least six months before the wedding.**

## **Suggested Scripture Readings**

Please include at one scripture reading. These are some suggestions...

Genesis 1:26-31

John 15:9-12

Genesis 2:18-24

John 15:11-17

Psalms 67

Romans 12:1-3, 9-13

Isaiah 61:10

I Corinthians 13

Matthew 7:21, 24-29

Ephesians 5:21-33

Matthew 19:4-6

Colossians 2:6-7

Matthew 22:35-40

Colossians 3:12-17

John 2:1-11

I John 4:7-12

## **Choosing Music and the Organist**

Music is a very important part of your wedding service. The service itself is an act of worship. Please choose music that honors God, is respectful of a church setting, and reflects both the Word of God and God's love for all people. Some songs are more appropriate for the reception than the worship service. **Live music is strongly preferred to recorded music as starting and stopping those can be awkward.** You may choose to have a hymn as part of your service. Some possibilities include:

Love Divine, All Loves Excelling	#315 LBW
Lord of All Hopefulness	#469 LBW
Praise to the Lord the Almighty	#543 LBW
Joyful, Joyful We Adore Thee	#551 LBW
Borning Cry	#770 WOV
Go, My Children, with My Blessing	#721 WOV

The church does not have an organist on staff. Please make plans with a musician well in advance, including negotiating payment directly with them. **The musician must be present at the rehearsal.**

### **Soloists**

We do not have any soloists on staff. When you consult with your soloist, please make sure he/she is able to attend the rehearsal, so there is time to practice with any other musicians and our sound system.

### **Suggested Promises**

1. I take you \_\_\_\_\_, to be my wife/husband from this day forward, to join with you and share with you all that is to come, and I promise to be faithful to you until death parts us.

2. I \_\_\_\_\_, take you, \_\_\_\_\_ to be my wife/husband, to have and to hold from this day forward, for better or for worse, for richer or poorer, in sickness and in health, to love and to cherish, until death us do part, according to God's holy laws; and I pledge you my love and faithfulness.

3. I take you, \_\_\_\_\_, to be my wife/husband, and these things I promise you: I will be faithful to you and honest with you; I will respect, trust, help, and care for you; I will share my life with you; I will forgive you as we have been forgiven; and I will try with you to better understand ourselves, the world, and God; through the best and worst of what is to come until death parts us.

4. I take you, \_\_\_\_\_, to be my wife/husband. I promise before God and these witnesses to be your faithful husband /wife; to share with you in plenty and in want, in joy and in sorrow, in sickness and in health, to forgive and strengthen you, and to join with you so that together we may serve God and others as long as we both shall live.

5. \_\_\_\_\_, I take you to be my wife/husband from this time onward, to join with you and to share all that is to come, to give and to receive, to speak and to listen, to inspire and to respond, and in all circumstances of our life together, to be loyal to you with my whole life and with all my being until death parts us.

6. In the presence of God and this community, I \_\_\_\_\_, take you, \_\_\_\_\_, to be my wife/husband from this day forward, in joy and in sorrow, in plenty and in want, in sickness and in health, to love and to cherish, as long as we both shall live.

## **A Church to Call Home**

Marriage is a relationship between a couple and their Creator. Living your lives out in the context of a community of faith is life-giving.

If you live in the Pepin area, please join us for worship at Immanuel on Sunday mornings at 9:00 AM. We hope you feel welcome and at home with us. Our pastor would be pleased to talk with you about becoming a member of our congregation.

## **Wedding Bulletins**

Many couples choose to have the order of service printed for their guests. The Order of Service Marriage outline in the wedding folder can serve as an excellent guide as you prepare your bulletin. We do not prepare Wedding bulletins at Immanuel.

## **The Rehearsal, Wedding Party and Ushers**

This is an important part of your wedding preparation. At this time, the pastor will explain the order of service for the ceremony. The rehearsal makes it possible for you and your attendants, and everyone involved with the ceremony to understand their role and be at ease. This is the time for any questions to be asked and answered. You must have one usher for every 50 guests. This assures that there is enough help seating and assisting guests.

**Please make sure that everyone in the wedding party, parents, musician, soloist, and ushers are present for the rehearsal.** Please ask people to arrive 15 minutes before the rehearsal begins, and please let your attendants know that **if a member of the wedding party is intoxicated at the rehearsal or at the wedding—they will be asked to stand down.**

## **Our Church**

The place in which we worship is very special to us and we are happy to share it with you.

You may use the candles near the altar and on the aisles. If you would like to have a unity candle, please bring those candles with you the night of the rehearsal.

No smoking is allowed and please do not bring alcohol to the building. Please do not throw rice or birdseed inside the building. [Birdseed is welcome outside of the building.] Please do not use profanity.

A limited sound system is available; readers and soloists should take the time to practice with it. Please do not adjust the existing settings of the sound system.

Our church is air-conditioned.

Please make sure that you and the members of your wedding party gather your belongings before the service begins. Please throw away any unwanted items. Valuables should be left at home or locked in your car. Please make sure someone is in charge of wedding gifts, and that they are not left unattended or at the church.

## **Obtaining the Marriage License**

**If you are NON-WI resident** – please contact the county in which your marriage will take place.

**If you are a WI resident getting married in a different county than the one in which you live** – please contact the county in which you live.

**If you live in Pepin Co., WI, and you are getting married in Pepin, Co.** – please contact the Durand Government Center.

**Please bring your marriage license to our pastor, at least one week prior to your wedding date.**

## **Pictures and Videos**

**No flash photography is allowed after the procession has reached the altar.**

Pictures may be posed before or after the wedding ceremony. It is more convenient for you and your guests, if most of your pictures are taken before the ceremony.

Please work with the pastor if you will be using a video camera. It's not possible to record the entire service using only one video camera.

## **Handicapped Accessibility**

We have 2 handicapped parking spots in front of the church. Please ask your wedding party to refrain from parking in these spots unless they need them. We have created spaces for wheelchairs within our sanctuary. An elevator is available.

## **Officiants**

It is **NOT** necessary to invite the pastor to your reception or groom's dinner, but if you would like him/her to attend, **please send an invitation in advance**, so they understand your intentions and can plan accordingly. They will RSVP if they are able to attend the reception. **If you would like the pastor to say a prayer at the reception, please mention this during your planning time with the pastor.**

**If you would like another pastor to perform your ceremony**, please make sure you discuss that with Immanuel's pastor before you make plans with visiting clergy. Immanuel's pastor will then contact the visiting pastor, to discuss the wedding and to extend an invitation.

## **WEDDING FEES**

### **DEPOSITS**

**Are non-refundable and should be paid when you reserve your date.**

**Building - \$175**

This includes your fees for the Custodian: \$75 and the  
Wedding Coordinator: \$100

### **SANCTUARY and FELLOWSHIP HALL**

**Should be paid 30 days before the wedding**

#### **SANCTUARY**

**Member: \$0**

**Inactive Member: \$150**

If you or your family has not worshipped regularly with us during the past year, please plan to share this donation.

**Non-Member: \$200**

### **RECEPTION at IMMANUEL**

**Member: \$75**

**Non-Member: \$125.**

### **HONORARIUMS**

**Should be paid at the rehearsal**

**Musician:** Please make your own arrangements.

**Soloist:** Please make your own arrangements.

**Pastor:** Honorariums \$100-\$200



Please honor your officiant's time with an honorarium. Pastors spend 15-20 hours in pre-marital counseling and preparation for the service. They often share these honorariums with important ministries in the congregation.

If the pastor has to travel to your wedding, please also cover mileage @.54 per mile.

### **IMMANUEL AS ALTERNATE SITE**

**In the event that you plan an outdoor wedding and reserve Immanuel as your rain-site, the same non-refundable deposit is required. Building fees are due only if you use the church and must be paid the day of the wedding.**